

Water Leaders:

Recommended Committee Processes

I. PRESENTATION FORMAT

I. Presentation Logistics

1. All presentation materials should be made public three (3) business days prior to a Project, Program, or Study presentation
2. All Project, Program, or Study presentations should use the same standard PowerPoint format
3. Project, Program, or Study presentation: 10 minutes
4. Questions from WASC members: 10 minutes
5. Public questions: 2 minutes per person
 - i. WASC and public questions should immediately follow each presentation and precede voting
 - ii. WASC and public questions should be incorporated into meeting minutes
6. Number of Project, Program, or Study presentations scheduled per WASC meeting: 2-3, dependent on other Committee agenda items
7. If more information is needed before Project, Program, or Study proposal is sent to the Scoring Committee, Project proposal should be resubmitted for the next scheduled WASC meeting.

II. Presentations should include the following information:

1. Name and brief description of Project, Program, or Study
2. Watershed map with location of Project, Program, or Study and if Project site is in a Disadvantaged Community¹
3. Water Quality benefits of the Project
4. Water Supply benefits of the Project
5. Nature-Based Solutions used in the Project
6. Community Investment benefits of the Project, Program, or Study
7. How Community Investment benefits will be documented
8. Documentation of community engagement in the design of the Project, Program, or Study
9. Documentation of community support for the Project, Program, or Study

¹A Disadvantaged Community is a Census Block Group that has an annual household median income of less than eighty percent (80%) of the Statewide annual median household income (as defined in the Water Code § 79505.5).

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10. Lifecycle costs of the Project
11. Operations and maintenance funding of the Project
12. Other current and anticipated sources of funding for the Project, Program, or Study
13. Whether the Project, Program or Study is eligible for other WHAM funding
14. Anticipated Project, Program, or Study funding timeline (will multiple years of Measure W funding be requested?)

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II. APPLICATION FORMAT

I. Project, Program, or Study Applications should include:

1. Maps that identify Project location and indicate if a Project is sited within a Disadvantaged Community. Maps should indicate:
 - i. High-priority geographies for water-quality improvement projects and other projects²
 - ii. Waterways
 - iii. Schools
 - iv. Parks
 - v. Boundary lines of any overlapping Plans³
1. Executive Summary (3-5 pages) of Project, Program, or Study application using a standard template. Summary should reference page numbers from application from which info was drawn (e.g. Community Investment benefits summary should state the pages of the application where these are described)
2. Budget tally of resources available for the next 5 years, indicating Projects, Programs, and Studies recommended to date and the funds remaining if the projects are approved by the Board
 - i. Contingency plan if Project, Program, or Study obtains less Measure W funding than requested
3. Other sources of funding the Project, Program, or Study is seeking or has already secured
 - i. Intersection of the Project, Program or Study with other WHAM funding sources
4. Any additional information WASC members require to complete Stormwater Improvement Plans and Watershed Area Regional Program Progress (WARRP) Reports

² Los Angeles County Flood Control District Code § 18.07, “Regional Program Implementation,” p. 31 (<https://safecleanwaterla.org/wp-content/uploads/2019/07/Implementation-Ordinance-2019-07-24-1.pdf>)

³ Community plans, E/WMPs, sustainability plans, and other relevant plans.

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III. APPLICATION TRACKING

At the start of each WASC meeting, District staff should present an update on the status of applications received for Projects, Programs, and Studies:

1. Projects that have been scored by the Scoring Committee
 - a. Scoring Committee comments and score
2. Projects that have been recommended for funding by the WASC
 - a. Amount of funding recommended
3. Projects that have been reviewed by the Regional Oversight Committee
 - a. ROC comments
4. Project recommendations that have been approved by the Board of Supervisors
5. Applications should be mapped to show the boundaries of Disadvantaged Communities in the Watershed Area and updates provided for:
 - a. Percentage of Project applications located in Disadvantaged Communities
 - b. Percentage of requested funds for Projects, Programs or Studies located in Disadvantaged Communities
 - c. Current Project applications percentage of funding return to Disadvantaged Communities
6. Funds remaining for the current year's allocation

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IV. PERFORMANCE MONITORING

WASC members request that every Project awarded funds collect data on the following metrics in order to assist the County in shaping and refining the Measure W program:

1. Quantitative measurement and qualitative analysis of Community Investment benefits created.
2. Number of trees planted, size of trees, increase in tree canopy as a result of the project.
3. Amount (in square feet) of impermeable surfaces removed as a result of the project.
4. Number and percentage of hours worked in the construction of the project by residents of Disadvantaged Communities earning prevailing or union wages.
5. Number and percentage of hours worked by workers from Los Angeles County's Local and Targeted Worker Hire populations⁴ (e.g. Veterans, emancipated youth, formerly homeless, formerly incarcerated, women, etc.).
6. Number and percentage of construction and maintenance contracts awarded to firms located in Disadvantaged Communities.
7. Hours, wages, and benefits of workers maintaining the Project.

⁴ Los Angeles County Local and Targeted Worker Hire Program
(<https://economicdevelopment.lacounty.gov/local-worker-program/>)